**Annex II – Course Content**

## Essential Criteria

Essential criteria are pre-requirements for Service Providers to be eligible, therefore not meeting one essential criterion would result in the offer being rejected.

The course content must include all – but does not have to be limited to – the following essential elements:

* Operating context-specific to INGOs in high threat locations
* Image and acceptance
* Situational awareness (context analysis)
* Threat, vulnerability and security risk assessment
* Critical threats in high-security risk / low-infrastructure / conflict and post-conflict environments:
  + Terrorism
  + Conflict
  + Weapons and blast threats (landmines, UXO, ERW, IEDs *– appropriate for delivery to an organisation specialising in humanitarian mine action and arms management and destruction*)
  + Kidnap, abduction and detention
  + Criminality
  + Civil Unrest
* Travel and communications:
  + Travel planning
  + Journey management/ travel security/ vehicles
  + Checkpoints
  + Radio, field and emergency communications (including tracking)
* Physical (site) security
* Sexual violence
* Security for diverse profiles
* Stress management
* Interpersonal conflict management
* Hibernation/ relocation/ evacuation/ medical evacuation
* Accredited First Aid (trauma)
* Training evaluation forms and analysis

**Methodology:**

* Classroom theory sessions using participatory training methodologies
* Scenario-based simulations and field exercises
* Able to conduct the course in other languages (mainly French)

**Trainer profile:**

* Demonstrable understanding and experience of working in hostile/complex environments
* Worked for NGO, or facilitated training for NGOs previously
* Demonstrable understanding of how humanitarian agencies work and the realities and constraints of their operational contexts
* Demonstrate experience of having written and delivered security training courses to NGOs
* Ability to deliver courses in English and French (for Lot 3)
* All trainers must be familiar with UN security protocols
* All trainers must be familiar with humanitarian principles
* All trainers must be familiar with humanitarian security risk management

**Equipment:**

* Radio communications (VHF, HF, UHF)
* Insured, serviceable vehicles with seatbelts
* Medical kits, (including but not limited to tourniquets, compression bandage, splints, haemostatic granules/ gauze)