MAG wishes to invite tenders for the delivery of Hostile Environment Awareness Training (HEAT).

HEAT Training is a generic definition for safety, security and first aid training in insecure environments: Annex II includes all the different modules that need to be included in the training package proposed by suppliers, to be qualified to bid for this tender.

Suppliers can provide training package including additional modules on top of the essential modules highlighted in the Annex II, the selection committee will review additional modules proposed on an ad-hoc basis.

MAG is seeking to establish a two-year non-exclusive framework agreement with the option of a 12-month extension subject to agreement by both parties; this agreement will allow MAG to enrol its personnel on HEAT training iterations provided by the contracted suppliers without any administrative paperwork, streamlining both the engagement with service providers and payments.

MAG aims at setting up long-term partnerships with HEAT training service providers to deliver training to MAG staff working in a core group of high-risk countries in which there are specific threats to the staff of humanitarian organisations.  MAG works across more than 40 countries across the world, which make it especially valuable to have HEAT training provided across a multitude of locations, close to where MAG Personnel is deployed.

It is intended to give refresher training to existing staff in those countries and to expose new staff deploying to them to the pattern of threats that they may potentially face.

**Weighting of Preferential Criteria**

* 20% Pricing Per Participant
* 5% Discount Pricing
* 30% Previous Experience
* 5% Trainer Contracts
* 30% Planned HEAT Courses
* 10% Desirable

**Pricing**

Please provide the total price for single participant to the HEAT Training course provided by your organization, ensuring that price is expressed in USD, and that is inclusive of:

* Venue, with adequate facilities
* Training Equipment
* Training platform for pre/post learning
* Course Materials
* Training personnel

\*Accommodation and meals are not to be included in the pricing due to price variation across training locations; these will be agreed at enrolment stage for each specific training course being provided.

**Pricing Per Participant (20% weighting of total)**

Please list the price below per participant per HEAT course.

|  |  |
| --- | --- |
| **Course Title** | **Price per Participant** |
|  |  |

**Discount Pricing (5% weighting of total)**

|  |  |
| --- | --- |
| Can you provide a discount for participant cost when MAG sends 3 or more participants on the same training course?  If so, please provide details. |  |

Proposed Specification for HEAT Training course by Service Provider: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Duration of HEAT (days)** |  |

List of any module, learning objective and activity that is NOT included within Annex II, and is included in the HEAT Training proposed by the provider, which is considered Additional Training Content

|  |  |
| --- | --- |
| **Objective/Activity** | **Objective/Activity Details** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Previous Experience (30% of weighted total)**

**Training Experience of previous 3 years (2022/2023/2024)**

Please complete the below table for each applicable region in Annex III. The below table is an example of the ones found in the Annex III.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Region** | | | | |
| **Countries where previous training was delivered** 6% | **Total Nr of Participants** 6% | **No. of training delivered between 2022 and 2024** 6% | **Sending organizations of participants (INGO / UN / Etc)** 7% | **Language of the training**  5% |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Trainer Contracts (5% of weighted total)**

Are the trainers that deliver the training one of the following?

|  |  |
| --- | --- |
| 1. Permanently contracted 2% | Yes/No |
| 1. Part of a pre-selected roster of consultants 2% | Yes/No |
| 1. Hired per course 1% | Yes/No |

**Planned HEAT Courses** (30% of weighted total)

Planned Heat Training for 2025/2026 (30% of weighted total)

Please complete the below table for each applicable region in Annex IIII. The below table is an example of the ones found in the Annex IIII.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Region** | | | | |
| **Countries where training will be delivered** 7% | **Number of scheduled trainings for 2025/26** 7% | **Total Targeted Participants per course** 6% | **Number of trainers**  6% | **Language of the training**  4% |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**10% Desirable**

|  |  |  |
| --- | --- | --- |
| **No.** | **Question** | **Answer** |
| 1 | Do you have an online platform for access to training materials and other courses?  4% |  |
| 2 | Please list any other courses you can provide.  3% |  |
| 3 | Please outline any other benefits you feel that your organisation could offer to MAG?  3% |  |

|  |  |
| --- | --- |
| **Declaration** | |
| I, the undersigned, warrant that the information provided in this form is correct, and in the event of changes details will be provided as soon as possible: | Yes/No |
| Signature: | |
| Name (please print): | |
| Organisation | |
| Position: | |
| Date: | |