

# Call for proposals

## Terms of Reference: Review of the Benin Small Arms & Light Weapons National Action Plan

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### 1 Introduction

#### 1.1 Overview

MAG is requesting technical bids from interested parties to carry out a mid-term review of progress made in the implementation of the current Benin National Action Plan on Small Arms and Light Weapons. This review will contribute to the implementation of the 5 Year Plan of Action for the Implementation of the ECOWAS Convention on Small Arms and Light Weapons, Ammunition and Other Related Materials.

#### 1.2 About MAG

**MAG:** The Mines Advisory Group (MAG) is a global humanitarian and advocacy organisation that finds, removes and destroys landmines, cluster munitions and unexploded bombs from places affected by conflict. MAG also provides education programmes, particularly for children, so people can live, work and play as safely as a possible until they clear the land. And we work in communities to reduce the risk of armed violence through weapons and ammunition management programmes which keep guns and munitions safe and secure. Since 1989, MAG has helped over 20 million people in 70 countries rebuild their lives and livelihoods after war.

**MAG's Vision** is a safe future for women, men and children affected by violence, conflict and insecurity. People will live in communities where their rights are upheld, with dignity and choice and free from fear from mines, explosive remnants of war (ERW) and the impact of small arms and light weapons and ammunition (SALW).

**MAG's Mission** is to save lives and build safer futures. We will use our core skills and distinctive competence to save lives through the removal of mines and ERW and reduce the impact of SALW on people and communities.

#### 1.3 About the OCWART project

The project "*Organised Crime: West African Response to Trafficking*" ([OCWAR-T](#)) is funded by the European Union and the German Federal Foreign Office (GFFO). OCWAR-T is implemented across the 15 members of the Economic Community of West African States ([ECOWAS](#)) and Mauritania, through indirect management by an EU Member State Agency, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), in collaboration with multiple partner and Mines Advisory Group (MAG). The ECOWAS Commission is the steering and coordinating body together with the EU Delegation and the GFFO.

The OCWAR-T project aims at strengthening national and regional capacities and framework conditions in combatting TOC and trafficking.

MAG implements component 2 "SALW Control" of the project. At the national level, the action aims at strengthening the organisational and operational capacities of the National Commissions on SALW and National Security sector institutions to more effectively address SALW trafficking.

### 2 The review

#### 2.1 Objective of the review

The widespread availability and uncontrolled flow of weapons and ammunition in the region have contributed to the further expansion of the security crisis towards the coastal states of the Gulf of Guinea (i.e., terrorist

attacks recently reported in Benin<sup>1</sup>). This expansion of the Sahel security crisis towards these States has raised the need to identify emergent challenges, develop linkages between arms control mechanisms and initiatives aimed at preventing the spill over of terrorism from the Sahel and addressing transnational organised crime in border areas.

Following a recent UNIDIR Baseline Assessment, The Benin National Commission on SALW namely Commission Nationale de Lutte Contre la Prolifération des Armes Légères (CNLCPAL) expressed the need to review and expand the scope of their National Action Plan on SALW to cover the entire life cycle of arms and ammunition.

## **2.2 Scope of work**

To carry out a mid-term review of the ongoing comprehensive 2020-2024 NATCOM National Action Plans on Small Arms (NAP) in Benin, delivering:

- A mid-term review of progress made in the implementation of the current Benin National Action Plan on Small Arms and Light Weapons.
- Identification of emerging issues / opportunities and new priorities related to arms control in Benin.

In the framework of this review, MAG can provide if necessary support to the consultant(s), teams or organizations in order to facilitate the conduct of the review. This includes enabling access, introductions to key stakeholders, and other logistics arrangements (unsubstantial).

## **2.3 Deliverables**

1. A full report presenting key findings and recommendations in French
2. A validation workshop of the report with key stakeholders in Benin
3. A summary of findings that can be distributed alongside the full report (in French).

## **2.4 Timeframe**

Review implementation: 1<sup>st</sup> July – 15<sup>th</sup> of September 2023. All deliverables should be submitted to MAG by September 15<sup>th</sup>, 2023.

# **3 Procedure for submission of Proposal**

MAG invites submissions for a technical proposal in response to this ToR. Interested organisations, companies, teams or consultants are expected to submit a technical bid.

## **3.1 Technical bid content**

- Updated CV(s) or organisation profile (maximum 3 pages)
- Two References
- Complete and return a supplier registration questionnaire
- Two writing samples (this could be a report, research or other).
- A technical proposal containing:

<sup>1</sup> <https://www.africanews.com/2023/05/04/benin-orders-investigation-after-attacks-that-killed-15-civilians-in-north/>

- The broad outline of the work plan, the methodology, the deliverables reflecting the understanding of MAG's requirements under this ToR.
- A timeline with proposed milestones.
- A detailed financial proposal with break-down of costs, **within** the **budget limit of USD 60,000** which reflects the technical offer.

### **3.2 Technical bid scoring**

#### *Qualifications (30%)*

- General capacity of the applicant
- Previous proven relevant experience in working with SALW National Commissions or SALW control strategies, action plans or similar.
- Knowledge of the context in Benin and the wider Sahel and Gulf of Guinea regions.
- Relevant sector experience working with international organisations and NGOs.

#### *Proposed services (40%)*

- Content of the proposal suitable for the requirements as stated in the ToR.
- Proposed methodology for the review process.
- Proposed structure and content of deliverables
- Proposed detailed financial offer and costs distribution

#### *Personnel qualifications (30%)*

- Experience of core people who will work on the project with similar projects and NGO experience.
- Ability to work and write in French and English

### **3.3 Timeline**

- Tender published: 1-15 June, 2023
- Tender evaluation: 15-20 June, 2023
- Contracting: 20-30 June, 2023
- Services: 1<sup>st</sup> July – 15<sup>th</sup> September, 2023

Interested candidates should submit the proposal documents to [clement.meynier@maginternational.org](mailto:clement.meynier@maginternational.org) by June 15, 2023, at 16:00 Local Benin time

Requests for additional information can be sent to [clement.meynier@maginternational.org](mailto:clement.meynier@maginternational.org)