Mines Advisory Group (MAG) has received grants from various international donors for the implementation of its humanitarian aid operation in Iraq. To run its operations, MAG Iraq requires the provision of Petrol and Diesel Fuel therefore requests interested suppliers to submit compliant bid(s) for the mentioned goods.

**Tender Reference** **Petrol and Diesel Fuel - SD23-IQ-EHO-012**

Purchaser MAG – Iraq (Mines Advisory Group)

Language All documents regarding this tender will be in English.

Tender Costs MAG Shall not be liable for any costs incurred in the submission of any proposal.

**Documents included in this Tender Kit**

* Tender Instructions
* Annex 1: Invitation to Tender (Advertisement)
* Annex 2: Technical Proposal and Compliance Statement of Specifications and Tender Terms
* Annex 3: Supplier Registration Form
* Annex 4: MAG Policies and Statements

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| **Tender Timetable** |

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| --- | --- | --- |
|  | Activity | Date |
| 1 | Tender publication and Invitation to Tender. | 23 August 2023 |
| 2 | Clarification period end | 11 September 2023 |
| 3 | Deadline for bids submission | 13 September 2023 - 16:00 Iraq time |

**The default method for tender submission is by email to: *Tender.magiraq@maginternational.org***

**Submission instructions**

The Subject of the emails must comply with the examples below:

* + Provision of Petrol and Diesel Fuel-SD23-IQ-EHO-012

**Tender Submission in Paper**

**Envelope Preparing**

* The submission must be done in sealed envelope. The envelope must be label as follows:

|  |
| --- |
| Petrol and Diesel Fuel - SD23-IQ-EHO-012 |

* All documents, must be sent to the office in a sealed envelope.
* Clarification questions must be addressed to the office address in letters or by email. At the time of dropping the Envelop in the designated location, the bidder’s representative will be requested to provide his name and email address. The purpose of this email address is to be able to send clarifications to questions raised by any other bidder.
* A printed copy of the clarifications will be made available upon request, for bidders that do not have shared an email address.

**Address for documents submission**

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| --- |
| MAG OFFICE LOCATION  The tender committee  Mines Advisory Group (MAG)  Erbil Head Office  Ashtar Area Ainkawa, 245/ 2/ 394, Erbil – Iraq |